

KU LEUVEN

INTERNATIONAL STUDENTS
INFORMATION GUIDE

Faculty of Bioscience Engineering



KU Leuven. Inspiring the outstanding.



STUDENT WELCOME



Dear international student,

To all of you from all over the world, who have come to Leuven to acquire knowledge and skills and exchange experiences, welcome! Welcome at KU Leuven, welcome at the Faculty of Bioscience Engineering!

We are glad and grateful that you chose for KU Leuven, because we want our university to be a place of “universitas” where diversity in nationality, language, culture and religion is an asset to engage in science and scientific applications at scales ranging from local to global.

We are particularly glad and grateful that you chose for our Faculty. We definitely are among the most international of the fifteen faculties of KU Leuven. This is reflected in the incoming and outgoing international mobility of our students and in the number and intensity of our international collaborations, also with partners in the global south. We do indeed research and teach themes which are extremely universal: bio-based technologies for sustainable livelihoods in north and south.

KU Leuven is a university with a centuries-old tradition rooted in Flemish, Belgian and European history and culture. We are proud of our heritage but also appreciate a critical external view. We feel privileged to undertake with you a joint journey through science and society !

I hope that you will experience your study programme as enjoyable and fruitful whereby, of course, success will not come without effort. I sincerely wish you all the best during and after your education period with us.

Prof. Jos Van Orshoven
Dean



#lbk international (student organization)

Student organizations are run by students for students. The 'preses' is the chairman of the student association. The board of the students association is also called 'the presidium'. The LBK student association has its own favorite pub, the Gnorgl. LBK International is a branch of the student organization involved with the integration of international students, you can reach them at international@landbouwkring.be. They also have a Facebook page.

LBK International provides course notes to students at a reasonable price. Students can buy the required books and course materials at the student course-sales service (Kasteelpark Arenberg 20). The opening hours of the course-sales service are not fixed. They can either be found on Toledo or you can send a mail to cursusdienst@landbouwkring.be.

► Student organization LBK

LBK International: international@landbouwkring.be

LBK preses: preses@landbouwkring.be

LBK course material service: cursusdienst@landbouwkring.be

www.landbouwkring.be or Facebook

STUDY RELATED INFORMATION

#ku loket

KU Loket is a platform for students and staff of KU Leuven and the key to a lot of useful information. KU Loket can be used to select your ISP (Individual Study Programme), to change your address, to see your course and exam schedule and to consult your results after examination. Use your student number to log in.

www.kuloket.be

#toledo

The online blackboard system of the university, called 'Toledo' displays very important information. The internet link is <http://toledo.kuleuven.be>. You will have to log in with your student number and password in order to use this system. Once you are logged in, your courses and announcements are displayed.

Course related info can be found there, for example powerpoint slides used in class, course documents, assignments etc. You can also log in on Toledo via your smartphone or tablet computer. Once you have registered your courses in your ISP, these courses will appear in your Toledo.

www.toledo.be

#library cba

The campus library Arenberg (CBA) is situated at the corner of the De Croylaan and the Celestijnenlaan in Heverlee, 5 kilometers outside the centre of Leuven, on the campus Exact Sciences. A collection consisting of books, magazines ... is available for education and research. Study rooms are also available; the library has a wireless network including 400 power outlets to plug in your laptop and consult online books.

Don't forget your KU Leuven student card, otherwise you can't enter the library for free. It is also impossible to check out books or magazines without your student card!

► CBA

Willem de Croylaan 6 box 2000,
3001 Heverlee
tel. + 32 16 32 81 81; fax + 32 16 32 29 88
arenberg@bib.kuleuven.be

The library is open: Monday-Friday: from 8:30 am till 10:00 pm;
Saturday: from 9:00 am till 1:00 pm.

www.wbib.kuleuven.be

#study advice service

The Study Advice Service can help and support you with a number of study related questions and problems, such as the choice of your programme, study support, further education either in Belgium or abroad, etc.

► Study Advice Service

Van Dalecollege, Naamsestraat 80 box 5415,
3000 Leuven
tel. + 32 16 32 43 11; fax + 32 16 32 43 30
studyadvisorycentre@kuleuven.be
www.kuleuven.be/studyadvice

#computer facilities and lecture rooms

Students studying at KU Leuven can use computers of the KU Leuven network outside lecture hours. Computer rooms are available in the center of Leuven (Dekenstraat 2) as well as in Heverlee (Building Celestijnenlaan 200C & CBA). Furthermore, KU Leuven offers assistance when buying or renting a PC and for the use of software.

Lecture rooms for specific courses can be found by clicking on the course in the timeschedule. When printing the weekly schedule, the addresses of the rooms for the lectures are listed at the bottom of the information.

ludit.kuleuven.be/index_en.html

#acco

At the Acco book store, you can buy office supplies. The most important scientific books and course materials are also available at the shop, but it is recommended to buy your course material at the course-sales service of LBK as they can offer better prices. Acco also has a store on the Campus in Heverlee.

www.acco.be

#academic calendar

You can consult the dates of the start and end of academic year in the academic calendar. In this calendar you will also find the start and end dates of the examination period.

www.biw.kuleuven.be/english

GENERAL STUDENT FACILITIES

#admissions office

Your official registration has to be taken at the Admissions Office.

This office is the KU Leuven authority regarding the statute of international students and handles the application files, provides the official admission letter and the necessary assistance with the residents permits.

Furthermore this office provides assistance with our student file, requests for credit certificates, students cards, attestation, diploma certificates, etc.

► Admissions Office

University Hall,

Naamsestraat 22 box 5410,
3000 Leuven

Tel. +32 16 32 40 40; fax +32 16 32 37 76

www.kuleuven.be/english/admissions/



#housing services

The housing service can help you in your search for suitable student accommodation. They will also answer all your questions concerning renting laws, contract details, fire safety, etc.

The housing service advises and mediates in cases of conflict between landlords and tenants.

► Housing Services

Van Dalecollege, Naamsestraat 80 box 5415,
3000 Leuven

tel. + 32 16 32 44 00; fax + 32 16 32 43 90

housingservice@dsv.kuleuven.be

www.kuleuven.be/accommodation

#alma restaurants

Every day, Alma serves around 6000 meals in the KU Leuven university restaurants and cafeterias. These student restaurants and cafeterias strive to be more than just a place where you go to eat and drink. Alma is also a source of information about what's going on in Leuven. The meals are cheap, but you don't have to be afraid about the quality of the food. Alma serves only fresh ingredients.

"De Moete" at the campus in Heverlee serves popular breakfast (chocolate milks, croissants) and a wide assortment of soups and sandwiches at lunchtime.

At a five minutes walk from the campus, a large student restaurant "Alma 3" is located halfway between the University Sports Centre and the Campus of Exact Sciences. The menu changes daily, with a choice of pasta and an extensive dessert buffet. For a drink after dinner, there's a cozy coffee corner that is open in the evenings.



#velo (rent a bicycle service)

Velo is a non-profit organization that promotes the bicycle as an ecological means of transport in the city. At Velo you can rent a safe, fully equipped and registered second-hand bike with a solid lock. A deposit of 50 Euro has to be paid at the start of the contract. If the bike gets stolen, the police must be informed.

► **Velo**

Fietspunt Leuven Station:

Prof. Roger Van Overstraetenplein 1/001, 3000 Leuven

tel. + 32 16 21 26 01; fax + 32 16 21 26 03

fietspuntleuven@velo.be

www.kuleuven.be/velo



#health care

Belgium has a good system of medical insurance to which you should be subscribed (contact International Office for information). In case you become ill in Leuven, the Medical Centre provides health care especially for students. You pay the legally regulated fee for a visit to the doctor, but with the added advantage that the doctors are specialized in student-related health issues. Are you suffering from psychological or personal problems? Professional help from student psychologists and psychiatrists is available at the psychotherapeutic Centre.

► **Van Dalecollege**

Naamsestraat 80 box 5415, 3000 Leuven

tel. + 32 16 32 44 20; fax + 32 16 32 44 14

mcs@dsv.kuleuven.be

#social service

The Social service wants to be a “steppingstone” where you can ask any question of a practical, legal or financial nature and lend you a sympathetic ear.

► **Van Dalecollege**

Naamsestraat 80 box 5415, 3000 Leuven

tel. + 32 16 44 36; fax + 32 16 32 44 44

intstud@dsv.kuleuven.be

www.kuleuven.be/socialservices

www.kuleuven.be/english/services/insurances/

pangaea (international meeting center)

Pangaea is the international meeting centre of the university. The many socio and cultural activities held at Pangaea enhance the feeling of belonging to an international/intercultural community. A number of popular board games and newspapers/ magazines from all corners of the world, are available for free.

► Pangaea

Vesaliusstraat 34,
3000 Leuven

tel. + 32 16 32 33 96; fax + 32 16 32 33 90

pangaea@dsv.kuleuven.be

The coffee-lounge is open Monday to Thursday
between 12:00 am and 8:00 pm

Friday and Saturday from 12:00 am till 0:00 am.

www.kuleuven.be/pangaea

#language courses

The Institute for Modern Languages (ILT) offers language courses to staff and students of KU Leuven. The Centre for Modern Languages (CLT Dekenstraat 4, Leuven) offers Dutch courses to students interested in learning the local language.

► Institute for Modern Languages (ILT)

Dekenstraat 6 box 5302,
3000 Leuven

tel. + 32 16 32 56 60; fax + 32 16 32 56 56

info@ilt.kuleuven.be

ilt.kuleuven.be/english

STUDYING @ CAMPUS ARENBERG III

Located south-west of Leuven, the Arenberg III campus is where you will be following most of your classes. Starting at the inner city of Leuven, it takes less than 15 minutes to reach the campus by bike. The campus is accessible by bus “De Lijn”.

Approximately every 10 minutes a bus leaves at the station of Leuven to the campus. The campus is the final destination of line 2 (Campus – Hulsberg). Also other busses have a stop on the campus of Heverlee. Furthermore, it is also possible to reach the campus by car. At the Campus of Exact Sciences each building is indicated by a letter.

A list of the most important buildings you can find at the campus:

- KA20: Kasteelpark Arenberg 20, main building FBSE (LI/LAND)
- 200A: CS (Computer Sciences)
- 200B: Mathematics and Astronomy
- 200C: Physics, auditoria + PC rooms
- 200D: Physics
- 200E: Earth Sciences - Geo Institute
- 200F: Chemistry, Biochemistry and Biotechnology
- 200G: Kandidatuur Scheikunde



#faculty of bioscience engineering

The administration of the Faculty of Bioscience Engineering (FBSE) can be found at the Kasteelpark Arenberg, number 20 (LAND). The faculty administration can help you with all the administrative problems you might encounter.

Faculty Administration

open from 9:00 am till 12:00 am and from 2:00 pm till 4:00 pm

The Erasmus/Exchanges office is closed on Wednesday.



CONTACT INFORMATION INTERNATIONAL RELATIONS AT THE FACULTY OF BIOSCIENCE ENGINEERING

ADMINISTRATIVE SUPPORT

- EXCHANGE STUDENTS
Kristel Rock
tel. + 32 16 32 10 10
kristel.rock@kuleuven.be
- FOOD TECHNOLOGY
Liesbet Degent
tel. + 32 16 32 60 70
iupfood.postharvest@kuleuven.be
- AGRO- AND ECOSYSTEMS ENGINEERING
BIOINFORMATICS
CELLULAR AND GENETIC ENGINEERING
HUMAN HEALTH ENGINEERING
MOLECULAR BIOLOGY
WATER RESOURCES ENGINEERING
Kathy De Wit
tel. + 32 16 32 17 43
faculteit.biw@kuleuven.be

ACADEMIC SUPPORT

- Hanneke Deleu
tel. + 32 16 37 77 12
studietraject.biw@kuleuven.be
- FOOD TECHNOLOGY
Chantal Smout
iupfood.postharvest@kuleuven.be
 - WATER RESOURCES ENGINEERING
Jana Schwarz
iupware@kuleuven.be

EXAM OMBUDS PERSON

www.biw.kuleuven.be/studeren/hstudent/ombudslui