## **GENERAL INFORMATION**



#### WHAT IS A DUAL DEGREE?

It is a type of academic partnership between two higher education institutions from different countries that allows students to obtain two distinct degrees at the end of a single program.

By participating in a Dual Degree Program, the student completes part of the required credits at their home university and the other part at the partner institution.

After completing all the requirements, diplomas are awarded by both universities, ensuring that the student's qualification is recognized in both countries.

### **INSTRUMENT TEMPLATE:**

The development of a Dual Degree Agreement involves aligning academic curricula, schedules, and assessment requirements to ensure that the student acquires the necessary competencies to meet the demands of both universities.

DUAL DEGREE

The DRI has its own draft template, to which a Work Plan is attached, detailing the requirements for the development of the Dual Degree program, taking into account the specific requirements of each participating institution.

#### **QUESTIONS:**

Questions regarding the formalization of a Dual Degree Agreement should be sent via email to: **ir@ufla.br**.

# CHECKLIST DUAL DEGREE



- **STEP 1:** Send the cooperation proposal to the e-mail ir@ufla.br.
- **STEP 2:** Complete the interest <u>form</u> provided by DRI.
- **STEP 3:** Monitor the direct negotiation conducted by the DRI with the institution of interest through this email.
- **STEP 4:** Develop the Work Plan provided by DRI. The coordinator of the Dual Degree Arrengement will be responsible for analysing the alingnment of the curricula, academic calendars and listing the requirements recessary to meet the programs's demand.
  - **STEP 5:** Foward the Work Plan to DRI for review and wait for feedback on the final versions of the documents.

- **STEP 6:** Following guidance from the DRI, submit the final documents for review by the Departmental Council and from the Postgraduate Program Boad.
- **STEP 7:** Request the Department to initiate a process in SEI to be submitted to the DRI regarding the Resolution containing the approval of the partnership and your appointment as coordinator.

**Note:** in this process, the final approved versions of the draft and the Work Plan must also be submitted.

- **STEP 8:** Await the continuation of the process. (After the analysis, the DRI will forward the process to review by the Academic Unit Board).
- **STEP 9:** Once the process is completed, sign the Work Plan in accordance with DRI instructions.